

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

WORK SESSION MINUTES

May 2, 2018

The Columbia County Board of Commissioners met in scheduled session with Commissioner Margaret Magruder, Commissioner Henry Heimuller and Commissioner Tardif.

Commissioner Magruder called the meeting to order.

MEETING WITH DOUG HAYES - PORT OF ST. HELENS:

Doug Hayes, Port of St. Helens Director, was present to give the Board an update on Port business. He briefly went through the history of the Port and their mission. He talked about the various properties owned by the Port and the revenue generated by these properties. Some discussion was held on the Port Westward property and what's happening there. This was informational only and no action was needed.

PROCESS FOR THE APPOINTMENT OF A NEW SHERIFF:

The Board discussed the process for the appointment of an interim Sheriff, in light of the upcoming retirement of Jeff Dickerson. Sarah had provided the Board with the procedures for appointment and the options available. Time is short so the first decision is to determine which option to go with, then determine the process to use. This discussion will continue at a later date. No decisions made at this time.

COURTHOUSE SECURITY OPTIONS:

This matter was pulled and held over indefinitely.

SALARY REQUEST:

Todd Dugdale and Jean Ripa were present to discuss the pay level for an internal promotion. Jean noted that she was not comfortable in agreeing to this very high increase in pay for a promotional appointment. That means the decision fell to the Board. After discussion, ***Commissioner Tardif moved and Commissioner Heimuller seconded to approve the request by Todd Dugdale to offer E05/Step 5 to Suzie Dahl for the position of Building Official. The motion carried unanimously.***

RECYCLING AND SOLID WASTE RATE INCREASE:

Todd Dugdale, LDS Director, and Kathleen Boutin-Pasterz, Solid Waste Coordinator, and members of the Solid Waste Advisory Committee, heard presentations by Waste Connections and Waste Management regarding their respective collection service detailed cost reports and related rate requests. Unique to the FY2018-19 rate review is the unprecedented increase in costs to recycle materials. This year, SWAC is taking into consideration the current and anticipated cost of recycling in setting rates for FY 2018-19.

Based on a review of the detailed cost reporting information submitted, SWAC and county staff recommend approval of the collection franchisee rate adjustments, a 7.6% rate increase for rural Clatskanie, rural Rainier and the rural St. Helens service areas and an 8.2% increase in rural Scappoose and a 9.2% increase in the rural Vernonia service areas. Staff recommends that the Board set a public hearing to consider the proposed rate adjustments.

AMENDMENT TO CCZO - ACCESSORY DWELLING UNITS:

Todd Dugdale and Glen Higgins were present for discussion. The State Legislature (2017-2018) created a statute that requires counties with population greater than 15,000, to accept and process development permits for Accessory Dwelling Units on lots in residential districts within a City Urban Growth Boundary (UGB). Staff presented the Board with a draft of the property text amendments to the CCZO, allowing Accessory Dwelling Units. The Board was agreeable to a maximum 750 sq ft size limitation, acknowledged that allowable residential lots are in the cities UGB, agreed that owner occupy either the primary dwelling or the ADU and that the county work with the cities to coordinate specific design and appearance. After discussion, ***Commissioner Heimuller moved and Commissioner Tardif seconded to authorize staff to initiate a text amendment to the CCZO to implement permitting of ADU's in certain zone designations. The motion carried unanimously.***

EXECUTIVE SESSION UNDER ORS 192.660(2)(f):

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(f). Upon coming out of Executive Session, no action was taken.

PUBLIC HEALTH DISCUSSION:

- Michael Paul, Public Health Administrator, was present for discussion. He informed the Board that the contract with the Public Health Foundation of Columbia County expires on June 30, 2018. He presented the modernization programs described in the statutes and the Public Health Modernization Manual, and a CLHO map categorizing local public health models statewide. The Oregon Health Authority is providing services in Wallowa County. The Board discussed the structure in Curry, Union, Douglas and Washington counties. After discussion, the Board agreed by consensus that a complete transfer of public health programs to the county is not in the best interest of the county. There was further discussion about how current funding for program elements compares to the four foundational programs described in the Modernization Manual.
- Mike then summarized the County's current responsibilities as: excluding children from school based on immunization status; developing a work plan for a new program titled "Community Participation and Assurance of Access to Reproductive Health Services"; animal bite investigations; governance and enforcement; and sub-recipient monitoring, including reporting expenditures and

participation in Oregon Health Authority's triennial compliance review scheduled for this fall.

- Mike then presented the results of the County's project form and the personnel cost for the operation of the Cities Readiness Initiative and Public Health Emergency Preparedness programs at the county. Discussion about the programs followed. The Board agreed by consensus to create a position that includes the duties of those programs, as well as some of the other duties the County has recently assumed by becoming the local public health authority last February. The Board also agreed that the coordination of the medical Reserve Corps should be a duty of the position.
- Mike informed the Board about the cost of Environmental Health Services. After discussion, the Board agreed by consensus to transition the Safe Drinking Water Program to the county on January 1, 2019.
- Mike has sent an ordinance, with exhibits, to County Counsel to create a Public Health Advisory Committee for the county. The Board will review the ordinance and schedule it on an upcoming meeting for consideration.
- The Public Health Foundation of Columbia County has inquired about records regarding environmental health revenue exchanged when those services transitioned from the Columbia Health District to the Public Health Foundation. The Board will continue this conversation at an upcoming meeting with the Public Health Foundation.
- The County received certificates of insurance from Columbia Community Mental Health, but has not received a certificate of insurance from Yakima Valley Farmworkers Association for an executed contract to provide services at the school-based health center in Clatskanie. This matter will be added to the agenda for the meeting with the Public Health Foundation. Commissioner Tardif will inquire about the contract between CCMH and PHFCC.
- Lastly, Mike informed the Board that PHFCC has requested permission to use WIC funding to complete a landscaping project in front of their building on Gable Road. The Board requested a copy of the proposed project and directed Mike to inform PHFCC of the pending road improvement project at or nearby the site of the proposed landscaping project. Mike will obtain a copy of the proposal for Board review.

The Board recessed the meeting at 5:00 pm, to allow the Board to take a tour of the Ross Rock Pit on Monday at 9:00 am and then reconvened the work session at 1:00 p.m.

The meeting was called back to order on Monday, May 7, 2018, at 1:00 p.m., with Commissioner Magruder, Commissioner Heimuller and Commissioner Tardif present.

APPOINTMENT OPTIONS FOR INTERIM SHERIFF:

They reviewed their options for the appointment of an interim Sheriff. No decisions were made at this time.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 2nd day of May, 2018.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Margaret Magruder, Chair

By: _____
Henry Heimuller, Commissioner

By: _____
Alex Tardif, Commissioner